

Explanation of variances – pro forma

Name of smaller authority: BIRLINGHAM PARISH COUNCIL  
County area (local councils and parish meetings only):

Insert figures from Section 2 of the AGAR in all Blue highlighted boxes

Next, please provide full explanations, including numerical values, for the following that will be flagged in the green boxes where relevant:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- a breakdown of approved reserves on the next tab if the total reserves (Box 7) figure is more than twice the annual precept/rates & levies value (Box 2).

	2018/19 £	2019/20 £	Variance £	Variance %	Explanation Required?	Automatic responses trigger below based on figures input, DO NOT OVERWRITE THESE BOXES	Explanation from smaller authority (must include narrative and supporting figures)
1 Balances Brought Forward	7,114	9,523				Explanation of % variance from PY opening balance not required - Balance brought forward agrees	
2 Precept or Rates and Levies	5,825	6,272	447	7.67%	NO		
3 Total Other Receipts	1,921	2,978	1,057	55.02%	YES		Council grants received in February & March 2020 totalling £1122 yet to be disbursed
4 Staff Costs	2,984	2,548	-436	14.61%	NO		note: clerks salary last quarter not paid carry into 2020 2021
5 Loan Interest/Capital Repayment	0	0	0	0.00%	NO		
6 All Other Payments	2,352	2,808	456	19.39%	YES		Donation of £250 to Jubilee Committee. Birlingham Village Hall advance payment of hire
7 Balances Carried Forward	9,523	13,417			YES	VARIANCE EXPLANATION NOT REQUIRED EXPLANATION REQUIRED ON RESERVES TAB AS TO WHY CARRY FORWARD RESERVES ARE GREATER THAN TWICE INCOME FROM LOCAL TAXATION/LEVIES	
8 Total Cash and Short Term Investments	9,523	13,417				VARIANCE EXPLANATION NOT REQUIRED	
9 Total Fixed Assets plus Other Long Term Investments and	6,067	6,067	0	0.00%	NO		
10 Total Borrowings	0	0	0	0.00%	NO		

Rounding errors of up to £2 are tolerable

Variances of £200 or less are tolerable